

CITY COMMISSION MINUTES

February 6, 2014

7:00p.m.

CALL TO ORDER

The rescheduled meeting of the Junction City Commission was held on Thursday, February 6, 2014 with Mayor Cecil Aska presiding.

The following members of the Commission were present: Cecil Aska, Pat Landes, Mick McCallister, Mike Ryan, and Jim Sands. Staff present was: City Manager Smith, Assistant City Manager Beatty, City Attorney Logan via teleconference, and City Clerk Ficken.

CONSENT AGENDA

Consideration of Appropriation Ordinance A-2 dated January 14, 2014 to January 28, 2014 in the amount of \$793,843.82. Commissioner Ryan moved, seconded by commissioner Landes to approve the Consent Agenda as presented. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration of City Commission Minutes for 1-21-2014. Commissioner Ryan moved, seconded by commissioner Landes to approve the Consent Agenda as presented. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration of Payroll #1 and #2 for the month of January 2014. Commissioner Ryan moved, seconded by commissioner Landes to approve the Consent Agenda as presented. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration and approval to authorize the Mayor and Clerk to sign the Right-of-Way Easement Modification and Partial Release document with Westar concerning certain property owned by the City. Commissioner Ryan moved, seconded by commissioner Landes to approve the Consent Agenda as presented. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

APPOINTMENTS

Consideration of candidates for appointment to the Corrections Advisory Board. Commissioner Landes moved, seconded by Commissioner Sands to appoint Ada Liga Paquette and Brad Clark to the Eighth Judicial District Corrections Advisory Adult and Juvenile Boards as presented. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

NEW BUSINESS

February 6, 2014

Consideration of Architectural and Engineering Services for the Municipal Court project. Commissioner Landes asked how the non-responsive bid came to be considered non-responsive. City Clerk Ficken stated that the non-responsive bid did not answer some questions in the RFP which were essential for the proposal's consideration. Commissioner McCallister inquired as to whether the non-responsive firm was followed up with. City Clerk Ficken stated that attachment C to the RFP clearly provided the questions that needed to be answered. Commissioner McCallister agreed that the questions should have been answered, but his concern includes the small number of proposals received; the rules were fair and open. Commissioner McCallister inquired as to whether 10.5 % is normal for A&E fees. Assistant City Manager Beatty stated that 10-15% is normal, and preliminary numbers are being used at this point. Commissioner McCallister stated that he is used to these numbers being lower in his field. Assistant City Manager Beatty stated that the numbers are preliminary. Mayor Aska requested a recap of the process so far. City Clerk Ficken stated that the EDC moved which made 701 N. Jefferson available and City staff contracted with Bruce McMillan to conduct a feasibility study to move the Court. The Commissioner conducted an additional study of the 225 W. 7th Street building, and upon consideration of those studies on December 17, 2013, the Commission decided to move forward on 701 N. Jefferson building. Assistant City Manager Beatty added that the issue of a new building was discussed and consensus of Mr. McMillan and others was that a new building would cost \$2 million or more. Assistant City Manager Beatty stated that there are advantages to having the building in close proximity to City Hall. Commissioner McCallister stated that he doesn't think the City needs to build, maintain, and heat another structure. Mayor Aska stated that he has been informed that a building could be put up for less but he is not convinced this is a fair comparison. Commissioner Sands stated that he is looking to have a good project for the City while going through the right steps and not just throw up a barn; he stated that he is apologetic for the conditions at the former court location. Commissioner Sands moved, seconded by Commissioner Landes to approve Architectural and Engineering Services for the Municipal Court project in an amount not to exceed \$100,430.00. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration to award farm lease for the Kaw Valley Industrial Park property. Commissioner Landes moved, seconded by Commissioner Ryan to approve award of farm lease to Dibben Land & Cattle for 3 years for an amount of \$52,998.00. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration to set a public hearing date for 2014 Budget Amendments. Commissioner Ryan moved, seconded by Commissioner McCallister to set a public hearing date for March 4, 2014 at 7:00 P.M. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration of a purchase contract with Rosenbauer LLC for the purchase of a pumper fire apparatus. Chief Royce stated that delivery of the apparatus would

be May 2014; the City is receiving a demo model which allows for earlier delivery by approximately six months. Commissioner Landes asked if there is any interest in the old equipment. Chief Royce stated that negotiations are occurring with a buyer. Commissioner asked what the advantages of a sole source provider are. Chief Royce stated that training, pumping, and maintenance capabilities will all be improved; the local vendor is Max Fire, and good communication has occurred there. Commissioner Landes asked if prices have been checked with other fire departments. Chief Royce stated that those connections were made, and with this purchase the City is not receiving all the bells and whistles, but are receiving what this City needs. Commissioner Ryan moved, Seconded by Commissioner Landes to approve purchase of a pumper fire apparatus with Rosenbauer LLC in an amount not to exceed \$480,816.00. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried

Consideration and Approval on Purchase of Sanitation Truck for Public Works. Municipal Services Director McCaffery stated that the out of service truck needs approximately \$30,000 in repairs; a truck has been rented for the interim period before a replacement purchase. Commissioner Landes asked what the cost of a new unit is. Municipal Services Director McCaffery stated that a new truck is \$170,000, and the City is working towards a replacement program. Ray Ibarra stated that the trucks idle for long periods; the out of service truck is 14 years old. Municipal Services Director McCaffery stated that the current rental truck has significant hours; a truck with fewer hours would be acquired with Commission approval. Commissioner McCallister asked why the waiver of bid is necessary. Municipal Services Director McCaffery stated that these units move fast and are difficult to find in good used condition. Commissioner Landes moved, seconded by Commissioner Ryan to approve waiver of formal bid and purchase of a sanitation truck in an amount not to exceed \$104,050.00. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration and Approval of Purchase of a Vac Truck Pump Replacement for Public Works. Municipal Services Director McCaffery stated that Grandview Plaza's unit is being used when needed. Commissioner McCallister inquired as to why a rebuild unit is not being used. Municipal Services Director McCaffery stated that a new truck is approximately \$500,000; the current unit will be with the City for some time, and the warranty on the new pump is 9 months longer for the additional \$3,000.00. Commissioner Sands moved, seconded by Commissioner Ryan to approve waiver of formal bid and purchase of a vac truck replacement pump in the amount of \$14,561.00. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Workshop Scheduling for Discussion on Proposed Water and Wastewater System Improvements (Workshop HDR Engineering). Commissioner McCallister moved, seconded by Commissioner Landes to approve a Commission Work Session for January 17, 2014 at 7:00pm to discuss proposed water and wastewater system improvements. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Discussion of 401(a) determination letter. City Attorney Logan stated that the Commission can consider receiving an IRS compliance letter for the City's 401(a) program; the cost would include a \$2,500 fee from the IRS, and approximately \$1,250 with Lathrop & Gage. City Attorney Logan further provided information regarding the potential IRS penalties. The Commission would like alternatives to be explored.

COMMISSIONER COMMENTS

Commissioner Ryan stated that the City did a good job with the snow event and thanked Greg.

Commissioner Sands reminded people that the streets can be cleared more quickly if cars are off the streets. Commissioner Sands reminded people of the services provided by the recycling center at the transfer station.

Commissioner McCallister stated that the City has great workers; crime is low in Junction City and is dropping; the Fire Department is receiving new equipment. The effort is appreciated.

Commissioner Landes stated that it is good to have dedicated people working for the City. Be sure to offer help to your neighbors

ADJOURNMENT

Commissioner Landes moved, seconded by Commissioner McCallister to adjourn at 8:59 p.m. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

APPROVED AND ACCEPTED THIS 18TH DAY OF FEBRUARY AS THE OFFICIAL COPY OF THE JUNCTION CITY COMMISSION MINUTES FOR February 6, 2014.

Tyler Ficken, City Clerk

Cecil Aska, Mayor